

**Notes of the May Lane Surgery PPG meeting  
Thursday 3<sup>rd</sup> February 2022**

**Present:**

**John Hobson (Chair)  
Dr Yerburgh  
Sonja Sobrijevic  
Shirley Hill  
Ken Hitchings  
Marcia Heaven  
Rachel Sleigh  
Geoff Simms**

**1. Introductions and Apologies**

Suzette Simms was unable to attend due to ongoing health problems and Geoff Simms agreed to take notes of the meeting but she is hopeful to be able to return to the meeting after April.

Due to other commitments it was not possible for Sonja Sobrijevic to attend the meeting.

**2. Surgery matters, returning to normality**

The return to 'normality' continues as the covid conditions allow. The relaxation of booking appointments continues to allow patients the option of preferring a face to face appoint whilst retaining the option of a telephone consultation. There was still some confusion about the options being offered.

**Action: Dr Yerburgh**

Extended hours had been introduced once a week and this would continue, on a rolling basis, on Tuesdays, Fridays and Saturdays.

Every effort is being made at the surgery to ensure that good ventilation and precautions are maintained for patients and staff visiting the surgery.

Dr Opher explained that everyone should take note of the increase in COVID infection and that the vulnerable, especially, should make sure that they continue to be careful and limit their contact with others. It was

also noted that hospitals had some concerns about ICU capacity being taken up with non vaccinated COVID patients.

The topic of verbal and aggressive abuse, of the receptionists, was ongoing and the meeting view was that there should be zero tolerance of this unacceptable behaviour and that we should continue to monitor this situation. It was reported that generally staff were coping well. On the 8<sup>th</sup> March there is a protected learning training session on Staff Wellbeing  
**Action: All ongoing**

It was reported that the surgery had lost two of its nurses but had a full complement of GP's. There is a vacancy for a receptionist to get to full compliment.(however 2 off with Covid) In addition a Health Care assistant has been appointed'

### **3. COVID/FLU**

Previous covid vaccinations were organised and patients informed using the phone messaging system. Many patients have not received this message for the Booster vaccination.

**Action: Sonja**

The flu vaccination programme was delayed due to a supply problem with the vaccine and a new date was being fixed to commence the programme of vaccination. A follow up report will be given at the next meeting.

**Action: Dr Yerburch**

### **4. PCR tests- not discussed**

### **5. Integrated Care Systems- not discussed**

### **6. Minutes and matters arising**

- It was reported that Michael Baker and Sally still intended to be part of the group.
- Captain TOM's fund is with the HA for approval.
- The poster in the waiting room is an outstanding action.

- Sonja Dobrijeviv undertook to look at information management, in the surgery, including the ability to change the rolling screen in reception

The minutes of the last meeting were accepted as an accurate record.

**Action: RS and SD**

## **7. Position of Secretary**

No further action required

## **8. Any Other Business**

The Chairman informed the group that he would set up an online voting system for the position of Chairman.

Future meetings were discussed and it was agreed that normally four meetings per year would take place with one of those being face to face. There is a need to decide which one.

**Action: All members to decide which meeting is face to face**

It was reported that there was no further progress on the closure of the Uley practice.

**The next meeting will be held on Friday 8<sup>th</sup> April 2022 (1100-1200)**